

NEW APP/WEBSITE REQUEST

Outlined below are the steps required to request a NEW app/website



Step 1

Step 2

Step 3

Teacher

App or Website Request

Conference with building based Technology Integration Specialist; together determine if app/website needs to be submitted for approval.

Data Privacy Team

Review, Contract Request, & Approval or Restriction

App/website will be reviewed for compliance with CT Student Data Privacy Act. This will allow the district to:

- ✓ Control access to & use of data
- ✓ Carefully review instructional need
- ✓ Eliminate redundant purchases

Technology Team

Installation & Configuration

Upon receiving a signed contract, approval will be communicated and required support available.



District will contact vendor requesting contract. Status of contract communicated via shared spreadsheet.